

Service Records: Appendix G

Checklist

Item	Test interval (e.g. Weekly, monthly, annual)	Location	Service date
Residual Current Device	Annually	Kitchen distribution board	10.04.23
Emergency Lighting	Monthly	Above exits	Ongoing
Fire Exits- Main Hall	Weekly	See Fire Risk Ass.	Ongoing
Fire Fighting appliances	Annually	See Fire Risk Ass.	19.08.22
Electrical Installation	5 year	O&M Manual	29.10.20
PAT testing	Annually	O&M Manual	10.04.23
Gas Safety Check	Annually	O&M Manual	11.07.22